

Alpensee Water District
Board Special Meeting Minutes
December 2, 2013

The following are the minutes from the Alpensee Water District (AWD) Board of Directors Meeting on December 2, 2013 at 6:30 p.m. in the Ute Room of the Summit County Community and Senior Center, 83 Nancy's Place, Frisco, CO. [Action items are in blue.](#)

Attendees

Directors

Dick Savidge
Don Skotty
Candace Winkle
Mark J. Miller

Persons of Interest owning property in the AWD

none

Other Persons of Interest

none

AGENDA

1. Call to order
Director Savidge called the meeting to order and verified a quorum.
2. Disclosure of potential conflicts of interest. Each Director states that there were no changes or additional conflicts of interest since the last meeting.
3. Approval of minutes
 - a. From 9/24/2013 meeting. *Upon motion duly made by Director Miller and seconded by Director Skotty, the Board unanimously approved the 9/24/2013 minutes.*
4. Treasurer's Report
Director Skotty presented the attached Profit & Loss and Balance Sheets. The District Accountant projects a \$5,000 surplus this year compared to a \$10,000 deficit last year. *Upon motion duly made by Director Savidge and seconded by Director Winkle, the Board unanimously approved the Treasurer's report.*
5. Discussion of the amended 2013 Budget
Director Skotty read the feedback from a November 12 e-mail from the District Accountant regarding changes to the 2013 budget, and also read the resolution to amend it. *Upon motion duly made by Director Winkle, seconded by Director Skotty, the Board unanimously approved the adoption of the Resolution to Amend the 2013 Budget.*
6. Resolution adopting the 2014 Budget
The Board reviewed the budget prepared by the District Accountant and made changes. *Upon motion duly made by Director Skotty and seconded by Director Miller, the Board unanimously approved the 2014 budget with the changes discussed at the meeting.*
7. Operations Report (The AWD is managed by its Board of Directors)

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- a. Status of antenna stabilization – There are no current problems with the antenna and the operator (AAA Operations) believes that this is no longer an issue. [Dick will call and ask if there have been alarms and will also request that a lock be placed on the electrical box.](#)
 - b. Repairs (hatch repair, air vac, expansion tank) – The hatch and air vac have been repaired. The expansion tank has not been repaired due to concern about damaging the tank or causing further problems.
8. Unfinished business
- a. Emergency System Water Fee – part 2. Quotes for backup generator. Two quotes have been submitted, around \$65,000 from Triangle Electric, and \$100,000 for diesel and \$107,000 for gas from another firm. [David Flanigan will be asked to look at the quotes.](#)
 - b. Quote for cell module for alarm system (AAA/Winkle). [In work with Golder.](#)
 - c. Notification to title companies of AWD contact information (Skotty). It appears that this is no longer needed as the companies have notified the AWD for all sales transactions.
 - d. CDOT expansion of hwy 9 and impact on wells/ponds (Savidge). Director Savidge provided well location information to the responsible parties who had not been aware of the existence of the wells. He was told that the highway changes would be to the east of the wells and was assured there would be no impact. [Director Savidge will follow progress.](#)
 - e. Meter reading/billing project start-up 1/1/2014 (Skotty/Miller). This will be postponed until at least after the election.
 - f. [Call Carmen about a remote meter reader.](#) (Winkle)
9. New business
- a. Election of officers. There are 3 positions up for election in 2014 so an election resolution was prepared and presented. *Upon motion duly made by Director Winkle, seconded by Director Skotty and unanimously approved, the Board adopted the 2014 election resolution.*
 - b. Operator selection for 2014. The Board was advised that AAA Operations will not raise their rates for 2014. *Upon motion duly made by Director Miller and seconded by Director Skotty, the Board unanimously designated AAA Operations as the Operator for 2014.*
 - c. Approval of Administrative Matters Resolution. The 2014 AWD Annual Administrative Matters resolution was presented and reviewed. *Upon motion duly made by Director Winkle, seconded by Director Savidge, and unanimously approved, the Board adopted the 2014 AWD Annual Administrative Matters resolution.*
10. Bank reporting dates:
- Jan 31: Annual budget and certified copy of mill levy. It was noted that the Budget presented contained the mill levy.
 - Feb 28: District Accountant complete audit exemption form.
 - March 31: Submit audit exemption request.

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- July 31: Audit due to US bank, or if the AWD has been given an exemption, that letter. Also required is the Letter of certification that AWD is complying.
- Sept 1: Preliminary assessed value of property.
- December 31: Final certified assessed valuation.

d. Other reporting dates:

- Oct 15: publish announcement for annual budget meeting

[Add other reporting dates to this list to remember to discuss them in our meetings.](#) (Winkle)

11. Next meeting - February 3 at 6:30 p.m. at Director Skotty's residence, 95 Silver Dollar Drive, Breckenridge, Colorado.
12. Continuation / Adjournment.

It was noted that there were no attendees other than the AWD Board members, and the 2014 Budget resolution needed modification so the meeting must be continued. *Upon motion duly made by Director Miller and seconded by Director Skotty, the Board unanimously agreed to continue to the meeting to December 3.*

Dated this 2nd day of December, 2013

The foregoing minutes constitutes a true and correct copy of the minutes of the above referenced meeting and was approved by the Board of Directors of the Alpensee Water District.



Secretary of the District