

Alpensee Water District  
Special Board Meeting Minutes  
November 28, 2012

The following are the minutes from the Alpensee Water District (AWD) Board of Directors Special Meeting on November 28, 2012 at 6:30 pm at the Summit County Community and Senior Center, 0083 Nancy's Place, Frisco, Colorado. [Action items are in blue.](#)

Attendees

**Directors**

Dick Savidge  
Greg Poulter  
Don Skotty

**Persons of Interest owning property in the AWD**

Charise and Mike Buckley  
Nancy Savidge  
Teri and Joe Dismont

**Other Persons of Interest**

Larry Feldman (developer)

AGENDA

1. Call to order  
Director Savidge called the meeting to order and verified a quorum.
2. Disclosure of potential conflicts of interest  
Director Skotty is on the AWD Board and is a customer in the District.  
Director Savidge is the president of the AWD Board and is a customer in the District.  
Director Poulter is on the AWD Board and is a customer in the District.
3. Approval of minutes
  - a. From 10/20/2012 meeting: postponed until a subsequent meeting.
4. Treasurer's Report. The Treasurer's report was presented.
5. District Manager's Report. The AWD is managed by its Board of Directors:
  - a. Awaiting estimate to repair the shutoff valves on Alpensee Ct.
  - b. Operation proposals will be solicited and bids can be posted on the website.
  - c. The operator, AAA operations, was asked to do a hardness test. The results were within the normal range.
  - d. Follow-up of notifications to title companies of contact information. In work by Director Skotty.
6. Unfinished business
  - a. Pannomarew water pressure: [Director Skotty to follow up.](#)
  - b. Emergency backup plan/pump house review. The reports with correct drawings have been posted to the web site.
  - c. The money in the subordinate bond fund can be moved to the loan payment fund.
  - d. Cell module for alarm system. [Director Skotty to continue this investigation with AAA Operations.](#)


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- e. Stabilization of antenna. [Director Savidge to talk to Gary Probst.](#)
  - f. Follow-up of notifications to title companies of contact information. [In work by Director Skotty.](#)
  - g. Check with the county regarding contacts. Reference 32-1-1-4 (1) and (2) C.R.S. [Director Winkle to follow up.](#)
  - h. Send Warren e-mail about new web site. Complete.
  - i. Send e-mail with the before and after wording for the tap fee extension rules and ask for acknowledgement. Complete.
  - j. Contact fire department regarding use of hydrants in other water districts. [Director Winkle to follow up.](#) Consider policy for reimbursement when water is used for a fire outside of district.
  - k. US Bank Reporting Requirements
    - i. Jan 31: Annual Budget and certified copy of mill levy. [Director Skotty to complete.](#)
    - ii. July 31: Audit due, or if the AWD has been given an exemption, that letter. Also Letter of Certification that AWD is complying.
    - iii. Sept 1: Preliminary assessed value of property.
    - iv. Dec 31: Final certified assessed valuation.
7. New business
- a. 2013 Budget. The 2013 budget was presented. Upon motion duly made and seconded, the 2013 budget was unanimously approved.
  - b. Amended 2012 Budget. Upon motion duly made and seconded, the amended 2012 Budget was unanimously approved.
  - c. Upon motion duly made, seconded, and unanimously approved, Director Poulter's title was changed to Executive Vice President, and the Executive Vice President was granted the authority to stand in place of any officer that is not available to perform assigned duties. Note: this was one of the earliest items so he could sign for the Secretary, the resolutions that were passed.
  - d. An administrative resolution concerning administrative matters was presented. This resolution transfers some responsibilities from legal counsel to certain AWD Board members. Upon motion duly made and seconded, the Resolution Concerning Administrative Matters 2013 was unanimously approved.
  - e. Operator selection for 2013. Three proposals were considered. After a public discussion of the proposals, and with a motion duly made, seconded and unanimously approved, AAA Operations was retained as the water system operator for 2013.
  - f. Rule changes to conform with Colorado law, complete. The penalty and interest in our rule 6.07 are in conflict with Colorado Law. A resolution correcting this was presented, and after discussion a motion was made, seconded and unanimously passed.
  - g. Summit County recording of expired taps. [There was a discussion of recording at the county clerk's office the status of any expired taps. We could also record the status of extended taps so there is no surprise to a future buyer.](#)
  - h. [Don is going to research other districts' fee schedules before recommending a new fee schedule for Alpensee Water District.](#)
8. Continuation/Adjournment.
- Upon motion duly made, seconded, and unanimously approved, the meeting was adjourned.

Dated this 28<sup>th</sup> day of November, 2012.

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The foregoing minutes constitutes a true and correct copy of the minutes of the above referenced meeting and was approved by the Board of Directors of the Alpensee Water District.

  
Secretary of the District