

Ms. Lori Cutunilli
P.O. Box 1653
Frisco, CO 80443

June 15, 2012

Dear Ms. Cutunilli,

I am sorry that you chose to not attend our board meeting on Thursday, June 14, 2012. Many of the agenda items were matters that we carried over from previous meetings and they were items that you were to complete. Because you did not attend, the board requests you provide it with a written status update on all of your work in the following areas:

1. Delivery of check register & source documents to Don Skotty
2. Implementation of automatic dialer
3. Alpanse Water District operations manual
4. Alpanse Water District water operation log of actions
5. Mike Cutunilli's progress toward Small Water System Operator certification

On June 14, 2012, the Board passed a motion to require you to deliver all Alpanse Water District records and other property to the Alpanse Water District Pump House. It is also the desire of the Board that you provide proof that casualty and liability insurance is in place for the District; that Board and Director liability insurance is current; and that you provide the District Accountant with a complete electronic backup of the District's accounting data.

Your Independent Contractor Agreement with the Alpanse Water District, dated May 31, 2001, and renewed at the January 2012 Board Meeting, requires the submission of "time sheets to AWD on the 15th and last day of each month detailing the status of projects completed and the status of ongoing tasks." Please provide your timesheets for the periods January 1 through June 15, 2012.

The deadline for these requests is June 26, 2012. Except for the items designated for delivery to the District Accountant and the AWD Pump House, the Board requests you provide all other requested information, status and work product (regardless of completion state) to Dick Savidge, P.O. Box 1698, Frisco, Co. 80443. You are also requested to attend the Board Meeting scheduled for June 27, 2012, at 4pm. If for any reason you are unable to attend, please direct any and all questions to me, and the Board will deal with them appropriately.

Sincerely,

Dick Savidge
President, Alpanse Water District